**RCA/HFA HOPE**

**Specialized Course in Healthcare Administration**

**Tentative Schedule- September 14th – October 30th 2020**

**Residential Care Administration**

*NOTE\* When reading textbook, be aware the author often addresses comprehensive facilities (nursing homes) relative to regulatory requirements, thus can be confusing regarding residential requirements.*

**Week One**

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| **Date** | **Topic**  |
| Monday**09/14** | **Class #1**Classroom: **9480 Priority Way West Drive, Indianapolis, IN**Both RCA and HFA student tracks should attend |
| Tuesday**09/15** | **Class #2**Classroom: 9480 Priority Way West Drive, Indianapolis, INBoth RCA and HFA student tracks should attend |
| Wednesday**09/16** | **Class #3**Classroom: 9480 Priority Way West Drive, Indianapolis, INBoth RCA and HFA student tracks should attend |
| Thursday**09/17** | **Class #4**Classroom: 9480 Priority Way West Drive, Indianapolis, INBoth RCA and HFA student tracks should attend |
| Friday**09/18** | **Independent Study / HOME BASED**Required for both RCA and HFA student tracks  |

**Week Two**

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| **Date** | **Topic**  |
| Monday**09/21** | **Independent Study / HOME BASED**Required for both RCA and HFA student tracks |
| Tuesday**09/22** | **Class #5**Classroom: 9480 Priority Way West Drive, Indianapolis, INBoth RCA and HFA student tracks should attend |
| Wednesday**09/23** | **Class #6**Classroom: 9480 Priority Way West Drive, Indianapolis, INBoth RCA and HFA student tracks should attend |
| Thursday**09/24** | **Class #7**Classroom: 9480 Priority Way West Drive, Indianapolis, INBoth RCA and HFA student tracks should attend |
| Friday**09/25** | **Independent Study / HOME BASED**Required for both RCA and HFA student tracks |

**Week Three**

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| **Date** | **Topic**  |
| Monday**09/28** | **INDEPENDENT STUDY / HOME BASED**Required for both RCA and HFA student tracks |
| Tuesday**09/29** | **Class #8**Classroom: 9480 Priority Way West Drive, Indianapolis, IN |
| Wednesday**09/30** | **Class #9**Classroom: 9480 Priority Way West Drive, Indianapolis, INBoth RCA and HFA student tracks should attend |
| Thursday**10/01** | **Class #10**Classroom: 9480 Priority Way West Drive, Indianapolis, INBoth RCA and HFA student tracks should attend |
| Friday**10/02** | **Class #11**RCA Review**RCA NAB and State FINALS***Note\* A residential NAB and residential state final will be required to be**passed by both RCA and HFA candidates.* |

**Short Course Break 10-03 to 10-11**

**Class Resumes on MONDAY 10-12-20**

**Health Facility (Comprehensive) Administration**

**Week Four-** Federal Regulations- Refer to Appendix PP/Federal Binder

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| **Date** | **Topic**  |
| Monday**10/12** | **Class #12**Classroom: 9480 Priority Way West Drive, Indianapolis, INAttended by HFA Student Track |

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| **Date** | **Topic**  |
| Tuesday**10/13** | **Class #13**Classroom: 9480 Priority Way West Drive, Indianapolis, INAttended by HFA Student Track |
| Wednesday**10/14** | **Class #14**Classroom: 9480 Priority Way West Drive, Indianapolis, INAttended by HFA Student Track |

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| **Date** | **Topic**  |
| Thursday**10/15** | **Class #15**Classroom: 9480 Priority Way West Drive, Indianapolis, INAttended by HFA Student Track |
| **Date** | **Topic**  |
| Friday**10/16** | **INDEPENDENT STUDY / HOME BASED**Required for HFA student tracks |

**Week Five**

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| **Date** | **Topic**  |
| Monday**10/19** | **INDEPENDENT STUDY / HOME BASED**Required for HFA student tracks |
| **Date** | **Topic**  |
| Tuesday**10/20** | **Class # 16**Classroom: 9480 Priority Way West Drive, Indianapolis, INAttended by HFA Student Track |

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| **Date** | **Topic**  |
| Wednesday**10/21** | **Class #17**Classroom: 9480 Priority Way West Drive, Indianapolis, INAttended by HFA Student Track |

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| **Date** | **Topic**  |
| Thursday**10/22** | **Class #18**Classroom: 9480 Priority Way West Drive, Indianapolis, INAttended by HFA Student Track |
| Friday**10/23** | **Independent Study – HFA Student Track** |

**Week Six**

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| **Date** | **Topic**  |
| Monday**10/26** | **Independent Study – HFA Student Track** |
| Tuesday**10/27** | **Class #19**Classroom: 9480 Priority Way West Drive, Indianapolis, INAttended by HFA Student Track |
| Wednesday**10/28** | **Class #20**Classroom: 9480 Priority Way West Drive, Indianapolis, INAttended by HFA Student Track |

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| **Date** | **Topic**  |
| Thursday**10/29** | **Class #21**Classroom: 9480 Priority Way West Drive, Indianapolis, INHFA ExamsGraduation – Celebration: HFA-RCA Student Tracks |
| Friday**10/30** | **Class #22**AM ClassesNOON: Pictures/Graduation Luncheon and Celebration |